

Portland United Football Club Welcome letter

Updated 30th December 2020 (**Tier 3 High Risk Area**)

Sir / Madam

This is a short letter to outline the procedure when your players, management, club officers, and guests arrive at the ground.

1. All players, management and club guests arriving at the ground make yourselves known to the Covid steward at the gate entrance. **FACE COVERINGS MUST** be worn at the ground entrance.
2. **TRACK AND TRACE** contact details required on arrival.
3. A verbal health declaration will be taken at the club gate of all players, management, committee and club guests.
4. Opposition teams will have the use of 2 changing areas to accommodate the social distance guidelines. The gate steward will explain on arrival to your team management. The Pre- match, half time and end of game talks are allowed in 1 room but not longer than 15 minutes. F.A. and league guideline issued.
5. **ALL SHOWERS AREAS SUBJECT TO SOCIAL DISTANCE** and will be sprayed with medical disinfectant before and after use.
6. Items of value we ask to be stored in your vehicles for security reasons. We will have a steward monitoring the areas but the doors will remain open due to increased foot traffic. The rooms will be sprayed during the game.
7. Your management and player substitution **DUG OUT** will now be on the opposite side of the ground at the halfway point. The Players and management will have the use of a covered stand behind their technical area and access to the pitch will be through a nearby gate. This is to conform to the FA guidance issued.
8. The clubhouse hospitality room will now be the changing room for the **MATCH OFFICIALS ONLY**.
9. The **CLUBHOUSE** has been closed due to government guidelines so we will not be able to offer the normal complementary food after the game. Can you please ask your players to bring their own water bottle and food.

Portland F.C. have these protocols and guidelines in place so the risk of a Covid outbreak at our ground has been reduced but cannot currently be eliminated. Entry into the ground and the changing rooms will take longer so please allow extra time on arrival and the club will endeavour to make entry time to the ground as quick as possible.

Could you please arrange a general squad list of names be sent to me before any game so entry to the ground is quicker for your management and players.

Should you require any further information please do not hesitate to contact me by mail or mobile: 07976 245 057.

Regards

Mark Coleman. Portland United Football Club